2023

Hyde Park Central School District

Calendar & Guide



2024



WELCOME

Dear Hyde Park School Community,

As your new Superintendent of Schools, I am writing to express my utmost enthusiasm as we approach the 2023-2024 school year.

It is both an honor and a privilege to embark on this journey with you all. I am genuinely excited about the possibilities and the positive impact we can create together. Let us embark on this new school year with renewed energy, collaboration, shared purpose, and an unwavering commitment to our student's success.

Thank you for your partnership, dedication and for entrusting us with playing a role in supporting our students in developing the competencies necessary for them to thrive and reach their limitless potential. I look forward to an inspiring and productive year ahead.

Together, keeping students first!

With Hyde Park Pride,



Dr. Pedro Roman Superintendent of Schools

ADMINISTRATIVE OFFICES

Pedro Roman, Ed.D., Superintendent of Schools
Gregory S. Brown, Ed.D., Deputy Superintendent
Melissa Lawson - Assistant Superintendent for Pupil Services
Linda Steinberg, Assistant Superintendent for Finance & Operations

Hyde Park Central School District

District Office 11 Boice Road P. O. Box 2033 New York, NY 12538 Telephone: (845) 229-4000

Fax: (845) 229-4056 www.hpcsd.org

HPCSD - Mission Statement

The Hyde Park Central School District empowers our community to strive for excellence and embrace the opportunities of our globally connected world.

<u>HPCSD - Vision Statement</u>
We are confident, curious and courageous learners who change the world.

September 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
WELCOME Back To School					1	2
3	NO SCHOOL Labor Day	NO SCHOOL Superintendent's Conference Day	NO SCHOOL Teacher Training Day	7 FIRST DAY OF SCHOOL (Grades UPre-K-12)	8	9
10	11 NPE PTA - 6:00 pm	72 RRS PTA - 7:00 pm HMS PTA - 6:30 pm	7:00 pm (FDR) VAS PTA - 7:00 pm	14 BOE Meeting 7:00 pm (DO)	15 NO EVENING EVENTS (Rosh Hashanah)	16
17	18 Gr. 3-5 Meet the Staff 6:00-8:00 pm (All Elementary)	19 NES PTA - 7:00 pm	20 FDR Meet the Staff 6:30-8:30 pm	21 HMS Meet the Staff 6:30-8:30 pm	22	23
24	NO SCHOOL (Yom Kippur)	26 FDR Pictures	27 Gr. K-2 Meet the Staff 6:00-8:00 pm (All Elementary) FDR Pictures	28 BOE Meeting 7:00 pm (DO)	29 K-12 - 2-Hour Delay (SPL)	30

October 2023

As times, dates, and locations may change very quickly, please check hpcsd.org for the most updated information.

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4 PTSA Meeting 7:00 pm (FDR)	5	6 Go Home Drill 5-Week Progress Report - 1st Quarter	7 SATs
8	9 NO SCHOOL Columbus Day	10 NES PTA - 7:00 pm RRS PTA - 7:00 pm	11 VAS PTA - 7:00 pm HMS Pictures	12 BOE Meeting 7:00 pm (DO) HMS Pictures	13	14 PSAT
15	16 NPE PTA - 6:00 pm HMS PTA - 6:30 pm	17	18 Harvest Pops Concert 7:00 pm (FDR)	19	20 Homecoming Game	21 Homecoming Dance
22	23	24	25	26 BOE Meeting 7:00 pm (DO)	27 K-12 - 2-Hour Delay (SPL)	28
29	30	31				

November 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
THANK YOU, VETERANS			1 PTSA Meeting 7:00 pm (FDR) FDR Picture Retakes	2	Fall Drama 7:00 pm (FDR)	A SATs Fall Drama 2:00 pm (FDR)
5	6	7 NO SCHOOL Teacher Training Day	8 FASFA (FDR)	9 BOE Meeting 7:00 pm (NPE) End of 1st Quarter	NO SCHOOL Veterans Day	11
12	13 NPE PTA - 6:00 pm HMS PTA - 6:30 pm Varsity/JV Winter Sports Begin	14 NES PTA - 7:00 pm RRS PTA - 7:00 pm	15 VAS PTA - 7:00 pm	16 FDR Parent/Teacher Conferences 6:30-8:30 pm (FDR) HMS Pictures (Retakes)	17	18
19	20 K-5 Early Release - Parent / Teacher Confs. Afternoon and Evening 6:00-8:00 pm (Elem)	21 K-12 Early Release Parent/Teacher Conferences	22 NO SCH	<i>23</i> IOOL - Thanksgivi	24 ng Recess	25
26	27	28	29	30 HMS Parent/Teacher Evening Conferences 6:30 pm (HMS)		

Døcember 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat			
	Vinter Breåk				1	2			
3	4	5 HMS Winter Concert #1 6:30 pm (HMS)	6 PTSA Meeting 7:00 pm (FDR) HMS Winter Concert #2 (HMS)	7	8 K-12 - 2-Hour Delay (SPL)	9			
10	11 NPE PTA - 6:00 pm HMS Winter Concert #3 (HMS)	12 NES PTA - 7:00 pm RRS PTA - 7:00 pm	13 VAS PTA - 7:00 pm	14 BOE Meeting 7:00 pm (HMS)	15 5-Week Progress Report - 2nd Quarter	16			
17	18 VAS Winter Concert (VAS) HMS PTA - 6:30 pm	19	20	21 NPE Winter Concert (FDR)	22	23			
24	25	26	27	28	29	30			
	NO SCHOOL - Winter Recess								
31									

January 2024

As times, dates, and locations may change very quickly, please check hpcsd.org for the most updated information.

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	NO SCHOOL New Year's Day	2	3 PTSA Meeting 7:00 pm (FDR)	4	5	6
7	RRS Winter Concert (FDR) NPE PTA - 6:00 pm	9 Prisms 7:00 pm (FDR) NES PTA - 7:00 pm RRS PTA - 7:00 pm	10 VAS PTA - 7:00 pm	11 BOE Meeting 7:00 pm (RRS)	12	13
14	NO SCHOOL Martin Luther King Jr. Day	16	17 NES Winter Concert (NES)	18 8th Grade Scheduling 6:30 pm (FDR)	19	20
21	22 HMS PTA - 6:30 pm	23	24	25 BOE Meeting 7:00 pm (DO)	26 End of 2nd Quarter	27
			Regent	s Exams		
28	29	30	31			

Føbruary 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2 K-12 - 2-Hour Delay (SPL) A Cappella Invitational Concert 7:00 pm (FDR)	3
4	5	6	7 PTSA Meeting 7:00 pm (FDR) VAS PTA - 7:00 pm	8 BOE Meeting 7:00 pm (VAS)	9	10
11	12 NPE PTA - 6:00 pm	13 NES PTA - 7:00 pm RRS PTA - 7:00 pm	14	15	Mid-Winter Recess	17
18	NO SCHOOL Presidents' Day	20 Mid-Winter Recess	21	22 BOE Meeting 7:00 pm (DO)	23	24
25	26 HMS PTA - 6:30 pm	27	28 HMS Pops Concert (HMS)	29 District STEAM Fair 4:00-6:00 pm (FDR)		

March 2024

As times, dates, and locations may change very quickly, please check hpcsd.org for the most updated information.

Sun	Mon	Tue	Wed	Thu	Fri	Sat
Time to the same of the same o					1 5-Week Progress Report - 3rd Quarter	2
3	4	5	6 PTSA Meeting 7:00 pm (FDR) HMS Spring Pictures	7 HMS Spring Pictures	8 K-12 Early Release Supt. Conference Day	DR Spring Musical 7:00 pm (FDR)
FDR Spring Musical 2:00 pm (FDR)	11 NPE PTA - 6:00 pm Varsity/JV Spring Sports Begin	12 NES PTA - 7:00 pm RRS PTA - 7:00 pm	13 VAS PTA - 7:00 pm	14 BOE Meeting 7:00 pm (NES)	15 K-12 Early Release Parent/Teacher Conferences	16
17	18 HMS PTA - 6:30 pm	19	20	21 College Information Night 6:30 pm (FDR)	22	23
24	25	26	27	28	29	30
		NO S	CHOOL - Spring	Recess		
31						

April 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
Spring	NO SCHOOL Spring Recess	2	3 PTSA Meeting 7:00 pm (FDR)	4	5 FDR Junior Ball	6
7	8 NPE PTA - 6:00 pm NYS 3-8 ELA/Math and 5-8 Science Testing Window Opens	9 NES PTA - 7:00 pm RRS PTA - 7:00 pm	10 VAS PTA - 7:00 pm	11 BOE Meeting 7:00 pm (FDR)	12 HMS Musical End of 3rd Quarter	13 HMS Musical
14	15 HMS PTA - 6:30 pm	16	17	18	19 K-12 - 2-Hour Delay (SPL)	20
21	22	23 BOE Meeting & BOCES Vote 7:00 pm (DO)	24 Jazz Cabaret (FDR)	25	26	27
28	29	30				00



Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 PTSA Meeting 7:00 pm (FDR) FDR Spring Concert #1 (FDR)	2 NHS Induction 6:30 pm (FDR)	3	4 SATs
5 District Arts Festival and FDR Senior Art Show 1:00 - 3:00 pm (FDR)	6	7 RRS PTA - 7:00 pm	8 FDR Spring Concert #2 7 pm (FDR) AP Exams	9	10	11
12	13 NPE PTA - 6:00 pm HMS Spring Concert #1 (HMS)	14 NES PTA - 7:00 pm	15 VAS PTA - 7:00 pm HMS Spring Concert #2 (HMS) AP Exams	16 BOE Meeting 7:00 pm (DO)	5-Week Progress Report - 4th Quarter NYS ELA /Math/ Science Testing Window Closes	18
19	20 HMS PTA - 6:30 pm	21 BUDGET VOTE 6 am - 8 pm (HMS) BOE Meeting - 9:45 pm HMS Spring Concert #3 (HMS)	22 VAS Spring Concert (VAS)	23	24	25
26	NO SCHOOL Memorial Day Observed	28	29 RRS Spring Concert (FDR)	30 FDR Award Night 6:30 pm (FDR)	31	

June 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
JUNETEENT FREEDOM DAY						1 SATs
2	3 NES Spring Concert (FDR)	4 Algebra I Regents NPE Spring Concert (FDR)	5 Music in the Parks 7:00 pm	6 BOE Meeting 7:00 pm (DO)	7 Senior Prom	8
9	10 NPE PTA - 6:00 pm HMS PTA - 6:30 pm	11 NES PTA - 7:00 pm RRS PTA - 7:00 pm	12 VAS PTA - 7:00 pm PTSA Meeting 7:00 pm (FDR)	13	14 Regents Exams	15
16	17 Regent	18 s Exams	19 NO SCHOOL Juneteenth	20 BOE Meeting 7:00 pm (DO) Rege	21 FDR GRADUATION ents Exams	22
23	24 K-5 Early Release NPE/RRS Moving Up Day HMS Moving Up Ceremony - 6:00 pm	25 K-8 Early Release NES/VAS Moving Up Day HMS Moving Up (Rain Date) Regents 1	26 K-8 Early Release End of 4th Quarter Last Day of School	27	28	29
30						

July 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2 BOE Reorg . 6:00 pm (DO)	3	4 Holiday Independence Day	5	6
	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			THE PARTY OF THE P

August 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
Summen				1	2	3
Summer	5	6	7	8 BOE Meeting 6:00 pm (DO)	9	10
11	12	13	14	15	16	17
18	19	20	21 6th Gr. Parent/Stud. Orientation - 6:30 pm	22 BOE Meeting 6:00 pm (DO)	23	24
25	26	27	28 Freshman Orientation - 6:30 pm	29	30	31

District Office Staff

(845) 229-4000

11 Boice Road Hyde Park, NY 12538 Mailing Address: P. O. Box 2033 Hyde Park, NY 12538



ParentSquare Information

ParentSquare is the district's mass communication tool, has been replaced by ParentSquare. Families can receive important notices about school closings and other news via email, text, and/or phone call.

To learn more, please visit

https://www.hpcsd.org/domain/2260

Pedro Roman, Ed.D.	Superintendent of Schools	(845) 229-4005
Joan Powers Joanne Mikula	Secretary to the Superintendent District Clerk	(845) 229-4000 ext. 1002 (845) 229-4000 ext. 1001
Gregory S. Brown, Ed.D.	Deputy Superintendent	(845) 229-4000 ext. 1210
Josephine Perrino	Administrative Secretary (Instruction)	(845) 229-4000 ext. 1201
Linda Steinberg	Asst. Supt. For Finance & Operations	(845) 229-4009
Donna Kuklis	Administrative Secretary (Bus. Office) Tax Collector	(845) 229-4000 ext. 1101 (845) 229-4000 ext. 1160
Shonda Merrill	Treasurer	(845) 229-4000 ext. 1110
Kelsea Connolly	Payroll (Certified Staff)	(845) 229-4009
TBD	Payroll (Non-certified Staff)	(845) 229-4009 ext. 1102
Melissa Lawson	Asst. Supt. For Pupil Services	(845) 229-4000 ext. 1610
Shennan Tatar	Administrative Secretary (Pupil Services)	(845) 229-4000 ext. 1601
Malissa Reeder	Director of Guidance	(845) 229-4000 ext. 1620
Shelby Outwater	Director of Equity & Human Resources	(845) 229-4000 ext. 1910
Cheryl Frazier-Woods	School Personnel Associate	(845) 229-4000 ext. 1901
Devon Corman	Personnel Assistant	(845) 229-4000 ext. 1903
Lucia Waheed	Personnel Assistant	(845) 229-4000 ext. 1902
Jordan Strack	Director of Facilities & Oper.	(845) 229-4064 ext. 1310
Ronald Robinson	Asst. Dir. of Facilities & Oper.	(845) 229-4064 ext. 1311
Ann Fadgen	Administrative Secretary (Facilities & Operations)	(845) 229-4000 ext. 1301
Shauna DeCiutiis	Director of Nutrition Services	(845) 229-4006 ext. 1510
TBD	Assistant Supervisor of School Lunch Program	(845) 229-4006 ext. 1511
Tamara Fielding	Supervisor of Transportation	(845) 229-4070
Lisa Jacoby	Secretary	(845) 229-4070 ext. 1702

School Directories

Netherwood Elementary • (845) 229-4055

648 Netherwood Rd., PO Box 724, Hyde Park 12538 Stephen Hicks Principal Deborah Mahler Secretary

North Park Elementary • (845) 229-4040

1593 Rt. 9G, PO Box 722, Hyde Park 12538

Megan D'Allesandro Principal Stephanie Dearstyne Secretary

Ralph R. Smith Elementary • (845) 229-4060

16 Smith Ct., PO Box 725, Hyde Park 12538

Matthew Darling Principal Gillian Rush Secretary

Violet Avenue Elementary • (845) 486-4499

191 Violet Ave., Poughkeepsie 12601; PO Box 723, Hyde Park 12538

Nicolle Strang Principal Gretchen Burnett Secretary

Haviland Middle School • (845) 229-4030

23 Haviland Rd., PO Box 721, Hvde Park 12538

Eric Shaw Principal Teresa Hein Secretary

Assistant Principal Tiffany Walton-Henry

Jean Cody Secretary Josefine Wilber Assistant Principal

Elizabeth Distefano Secretary **Guidance Department** (845) 229-4030 Secretary

F. D. Roosevelt High School • (845) 229-4020

156 South Cross Rd., PO Box 2032, Hyde Park 12538

Michael Ruella Principal Deidra Fox Secretary

Dan Cowan Assistant Principal

Meredith Kaflowitz Secretary

Danielle Green **Assistant Principal** Sara Mov Assistant Principal

Melissa Tarter Secretary

Brianna Dedrick Main Office Secretary (845) 229-4025 **Guidance Department** Riane Benson Secretary

Academic Directors and Coordinators

Melinda DiMaio

(Director of Fine and Performing Arts)

(845) 229-4000 Ext. 1812

Jennifer Criser-Eighmy (Director of Humanities)

(845) 229-4000 Ext. 1810

Kim Knisell

(Director of Math/Science)

(845) 229-4000 Ext. 1811

Beth Fletcher

(Director of Physical Education, Health and Athletics)

(845) 229-4020 Ext. 6881

Malissa Reeder

(Director of Guidance)

(845) 229-4000 Ext. 1620

Joanna Murphy

(Director of Special Education)

(845) 229-4050 Ext. 1611

Jennifer Malizia

(Special Education Coordinator - 6-12)

(845) 229-4050 Ext. 1613

Andrew Dease

(Special Education Coordinator - K-5)

(845) 229-4050 Ext. 1612

Rick Wert

(Director of Technology)

(845) 229-4000 Ext. 1411

2023-2024 Board of Education Members

President - Michael Zagorski mikezagorski@hpcsd.org Vice President - Michael Tibbetts mtibbetts@hpcsd.org

Trustees:

Jesslyn Hollar Jessie Laguerre Margaret Qatani **Edward Spence** Carl Tomik

Amanda Barrett—Student Member

District Clerk - Joanne "Jay" Mikula

jesslynhollar@hpcsd.org jessielaguerre@hpcsd.org margaretgatani@hpcsd.org edspence@hpcsd.org carltomik@hpcsd.org amandabarrett@hpcsd.org

imikula@hpcsd.org

Opening Day Schedules

On Thursday, September 7, **Grades UPreK-12** will follow the regular full-day schedule at all schools. Lunch will be served at all schools. Faculty members will begin the new school year with staff meetings on September 6th.

Emergency Day Formula

Five emergency days are built into the 2023-2024 school year calendar.

<u>Give Back Days - If fewer than five (5) emergency days</u> are used:

1 No School Day	5/24	If only 4 emergency days are used
2 No School Days	5/24, 5/28	If only 3 emergency days are used
3 No School Days	5/24, 5/28, 5/23	If only 2 emergency days are used
4 No School Days	5/24, 5/28, 5/23 5/17	If 1 emergency day is used
5 No School Days	5/24, 5/28, 5/23 5/17, 4/2	If 0 emergency days are used

<u>Make Up Days - If more than five (5) emergency days are</u> needed:

If 6 days needed	School is in session - 4/1
If 7 days needed	School is in session - 4/1, 3/25
If 8 days needed	School is in session - 4/1, 3/25, 3/26
If 9 days needed	School is in session - 4/1, 3/25, 3/26, 3/27
If 10 days needed	School is in session - 4/1, 3/25, 3/26, 3/27, 3/28

Notice will be sent if additional days are needed.

PTA Presidents

PTA Council **Bobbie Goodman**(bobbiegoodmanpta@gmail.com)

Netherwood Elementary

Jessica Petti
(Netherwoodpta@gmail.com)

vetnerwoodpta@gmail.com)

North Park Elementary Katherine Rymph (kate.rymph@gmail.com)

Ralph R. Smith Elementary

Alex Martinez & Sharon Whiteley

(rrsmithpta@gmail.com

Violet Avenue Elementary

**Adriana Aviles*
(vaspta@aol.com)

Haviland Middle School **Kerri Palermo**(havmidpta@gmail.com)

F. D. Roosevelt High School Josephine Wilkins (FDRhsptsa@gmail.com)

F.D.R Schedule

HMS Schedule

Warning Bell	7:26	Homeroom	8:08-8:13
Homeroom	7:30-7:38	Period 1	8:13-8:55
Period 1	7:38-8:24	Period 2	8:59-9:41
Period 2	8:28-9:14	Period 3	9:45-10:27
Period 3.	9:18-10:04	Period 4	10:31-11:11
Period 4	10:08-10:54	Period 5	11:15-11:55
Period 5	10:58-11:44	Period 6	11:59-12:39
Period 6	11:48-12:34	Period 7	12:43-1:23
Period 7	12:38-1:24	Period 8	1:27-2:09
Period 8	1:28-2:14	Period 9	2:13-2:55

Building Schedules

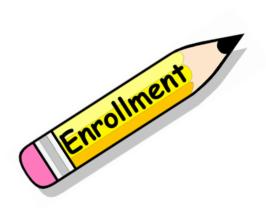
School	Class Times	Buses Leave	Early Dismissal Schedule
FDR	7:30-2:14	2:22	10:38
HAV	8:08-2:55	3:02	11:17
NES	9:40-3:40	3:55	12:40
NPE	9:25-3:25	3:45	12:25
RRS	9:40-3:40	3:55	12:40
VAS	9:40-3:40	3:55	12:40

Admission to School

Children who will reach the age of five years on or before December 1, 2023 are eligible for kindergarten admission. Children transferring from other districts will be placed in accordance with their prior school records and the judgment of the principal of their new school.

All new students are required to submit proof of age (birth certificate or passport) and residency (deed, lease, landlord's affidavit, or tax bill that verifies residence in the Hyde Park Central School District). Students must attend the school within their attendance zone.

Also, as required by law, each child entering school must bring proof of immunization against polio, measles, rubella, diphtheria and mumps.



Alcohol/Drug Policy Drinking alcohol and/or the possession

of open containers of alcoholic beverages on school district grounds are prohibited by law and will be strictly enforced by the Dutchess County Sheriff 's Department and local police. This also includes the use of or possession of unlawful drugs/paraphernalia. The law covers not only hours schools are in session but also evenings, weekends and vacation periods. If you see an infraction of this law, please call the police.

All Hyde Park school property has been designated as "Drug Free School Zones." The zones extend 1,000 feet from the property lines surrounding each school. Under a 1966 state law, anyone convicted of making available or selling a controlled substance to a person under age 19 in this area faces stiffer penalties. The law upgrades the crime from Class C to a Class B felony and boosts the maximum prison sentence from 15 years to 25 years.

Based on state and federal regulations and school district policy, use or possession of tobacco products, drugs and weapons is prohibited on buses and on all District property. This prohibition is in the interest of safety of all individuals who utilize our schools. Violation of this prohibition will be subject to the appropriate disciplinary procedures.

Photographs

Throughout the school year, photographs may be taken of students for use in district-produced publications, website or by the news media. In addition, the local TV stations also video tape students during the school year for telecasts on their local news programs.

If you DO NOT wish your child(ren) to be photographed or videotaped, please indicate so IN WRITING to each child's school as soon as possible.

Visitors

Visitors are always welcome at Hyde Park schools. However, please use the main doors and report directly to the main office when entering the building. All visitors must sign in with driver's license and wear an identifying visitor's badge. This will reduce classroom interruptions, and also, comply with state law. Classroom visits must be arranged in advance.

Emergency School Closings

Although emergency school closings most likely occur during winter months due to weather conditions, school can also close in individual buildings at any time. Boiler trouble, lack of water or electrical power failure are examples of why district schools have been closed in the past.

The superintendent or designee may close a school for students and staff health and safety.

When schools close prior to the opening of the school day, all activities and events for that day and evening are also cancelled. When schools are closed during the school day, after school and evening activities are cancelled for the balance of that day. Scheduled athletic events are also cancelled unless otherwise announced.

To ensure that your child will be properly cared for in the event that schools are dismissed early and no one is at home, please make arrangements with a few neighbors at the beginning of the school year so your child will be assured of shelter when arriving home. Please be sure to carefully explain all of these arrangements to your child.

A two-hour delay in the start of morning classes may be announced using ParentSquare if weather reports indicate that early morning snow or ice will change to rain or that additional time will enable road crews to clear the roads. Announcements about school closings, delays and unexpected early dismissals are also announced using ParentSquare and on our Website.



Pupil Services

Student Records

The District keeps a cumulative, confidential file on your child. The file contains a transcript of secondary school grades, final grades for each subject, SAT and ACT test results, competency and other standardized test scores, an attendance record, family background information, health information, basic data (date of birth, height, weight) and discipline records.

Student records and any material contained therein which are personally identifiable are confidential and may not be released or made available to persons other than the parent/guardian or the student without the written consent of the parent/guardian or the student. Exceptions to this rule include school employees and officials and certain state and federal officials who have a legitimate educational need for access to records.

The confidential student records officer for the District is the Assistant Superintendent for Pupil Services, Melissa Lawson, 11 Boice Road, Hyde Park, NY 12538, phone (845) 229-4000 ext. 1610.

This official will provide information regarding rights and procedures.

Notification of Rights for Elementary and Secondary Schools and Certain Provisions of FERPA and NCLB

I. FERPA

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. These rights are the right to:

- 1. inspect and review the student's education records within 45 days of the request for access. Parents or eligible students should submit to the school principal (or appropriate school official) a written request that identifies the record(s) they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
- 2. request the amendment of the student's education records that the parent or eligible student believe are inaccurate or misleading. They should write the school principal (or appropriate official), clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment.

Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

Hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3. consent to disclosures of personally identifiable information contained in the student's education records except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests or an authorized representative. A school official is a person employed by the school as an administrator, supervisor, instructor or support staff member (including health or medical staff and law enforcement unit personnel), a person serving on the school board, a person or company with whom the school has contracted to perform a special task (such as an attorney, auditor, medical consultant or therapist), or a parent or student serving on an official committee such as a disciplinary or grievance committee, or assisting another school official in performing their tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. An authorized representative is any individual or entity designated by a state or local educational authority or a Federal agency headed by the Secretary, the Comptroller General or the Attorney General to carry out audits, evaluations or enforcement or compliance activities relating to educational programs.

Upon request, the school discloses education records without consent to officials of another school district in which a student seeks or intends to enroll.

4. file a complaint with the U.S. Department of Education concerning alleged failures by the school to comply with the requirements of FERPA. The name and address of the office that administers FERPA are:

Family Policy Compliance Office U.S. Department of Education 600 Independence Avenue SW Washington, DC 20202-4605

II. Armed Forces Recruiters Access to Student Recruiting Information

The school district is required by federal law to provide the name, address, and telephone number of secondary school students to armed forces recruiters requesting such information. However, as a parent of a secondary student, you have the right to "opt out" of such disclosure. Unless we receive a written request from you in the high school guidance office within 21 days after receiving notification requesting to "opt out" of such disclosure, we will be obliged to provide such information to armed forces recruiters upon request.

Pupil Services

III. Notification Regarding Parental Rights to "Opt Out" of Participation in Certain School Activities

Under federal law, you have the right, as the parent, to "opt out" (remove your child) from participation in the following:

- 1. activities involving the collection, disclosure, or use of personal information collected from students for the purpose of marketing, selling the information, or otherwise providing that information to others for that purpose. Our school district does not engage in such activities at the present. However, in the event that such activities were scheduled, we would notify you of the approximate dates when these activities might be scheduled.
- 2. the administration of any thirdparty (non-Department of Education funded) survey concerning the following eight items:
- a. political affiliations or beliefs of your child or of yourself:
- b. mental and psychological problems of your child or your child's family:
 - c. sex behavior or attitudes;
- d. illegal antisocial, self-incriminating or demeaning behavior;
- e. critical appraisals of other individuals with whom your child has close family relationships;
- f. legally recognized privileged or analogous relationships such as those of lawyers, physicians and ministers;

- g. religious practices, affiliations or beliefs of your child or yourself; and
- h. income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).
- 3. any non-emergency, invasive physical examination or screening that is:
- a. required as a condition of attendance;
- b. administered by the school and
- c. not necessary to protect the immediate health and safety of your child or of other students.

Invasive physical examination in this context means any medical examination that involves the exposure of private body parts or any act during such examination that includes incision, insertion or injection into the body but does not include a hearing, vision, or scoliosis screening. This law does not apply to any physical examination or screening that is permitted or required by New York State law, including such examinations or screenings permitted without parental information.

Notice for Directory Information

The Family Educational Rights and Privacy Act (FERPA), a federal law, requires that the HPCSD, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records.

However, the HPCSD may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary in accordance with District procedures. The following information shall be considered directory information: student's name, address, telephone number, e-mail address, photograph, date and place of birth, major field of study, grade level, enrollment status, dates of attendance, participation in officially recognized activities and sports, weight and height of members of athletic teams, degrees, honors and awards received, the most recent educational agency or institution attended.

The primary purpose of directory information is to allow the HPCSD to include this type of information from your child's education records in certain school publications. Examples include but are not limited to:

- a playbill showing your child's role in a drama production;
 - the annual yearbook;
- honor roll or other recognition lists;
 - graduation programs; and
- sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. If you do not want the HPCSD to disclose directory information from your child's education records without your prior written consent, you must notify the District in writing by September 20, 2023.

Section 504 Officer

Section 504 of the Rehabilitation Act of 1973 is the nation's first law to protect the civil rights of people with disabilities and provides that: No otherwise qualified individual shall solely by reason of his/her disability be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program activity receiving federal financial assistance. Section 504 includes specific prohibitions against discrimination based on disability in areas related to employment and program accessibility as well as student programs, activities and services.

The Section 504 Coordinators for each building are the Building Principals. The Section 504 officer for the District is Assistant Superintendent for Pupil Services, Melissa Lawson, HPCSD, Administration Offices, P.O. Box 2033, Hyde Park, NY 12538. Please call (845) 229-4000 ext. 1610 for information on rights and procedures under Section 504.

Pupil Services

Title IX Disclosure

In compliance with Title IX, Educational Amendments of 1972, the Hyde Park Central School District does not discriminate on the basis of gender, race, color, national origin, disability, or sexual orientation. This policy includes the following areas: recruitment and appointment of employees; employment pay and benefits; counseling services for students; access by students to educational programs, course offerings, and student activities.

The Title IX coordinator for students for the District is the Assistant Superintendent for Pupil Services, Melissa Lawson, HPCSD Administration Offices, P.O. Box 2033, Hyde Park, NY 12538; phone: (845) 229-4000, ext. 1610. Coordinator for employee complaints is Shelby Outwater, Director of Equity & Human Resources; phone (845) 229-4000, ext. 1910 These officials will provide information including complaint procedures to any student or employee who feels that their rights under Title IX may have been violated.

Health Examination Requirement

Beginning 7/1/18, all New York State public school students must have a health exam within the past 12 months when they enter school as a new entrant and in Pre-K or Kindergarten and grades 1, 3, 5, 7, 9, 11. The health exam must be recorded on the approved NYSED Student Health Examination Form for School and provided to the student's school health office. This form is available on the district website under Health Services. as well as in every health office within the district. If a student does not have a medical doctor, the district can provide the services of our Board of Education appointed medical doctor, Dr. Steven Ritter, or the District Nurse Practitioner, Patricia McCarthy-Freeman. It is preferred you use your own medical doctor or family nurse practitioner since he/she can provide a more thorough exam and is more familiar with your child's medical history and home environment. If you choose to have the district MD or NP perform the exam, please contact your child's school nurse.

Immunizations

New York State public health law states that no child shall be admitted to school, or allowed to attend school, in excess of fourteen (14) days unless a person in parental relations to the child furnishes the school with proof that the child has been immunized against diphtheria, tetanus, polio, measles, chickenpox, mumps, rubella, and hepatitis B.

Students entering grades K, 1, 2, 3, 4, and 5

- * 4 or 5 doses of DTap
- ** 3 or 4 doses of Polio (3 doses for Gr. 5)
- 2 doses of MMR
- 2 doses of VZV (chickenpox) (dose for Gr. 5)
- 3 doses of Hepatitis B
- *If the 4th DTap dose was received at 4 years of age or older (otherwise a 5th dose is needed)
- **If the 3rd Polio dose was received at 4 years of age or older (otherwise a 4th dose is needed)

Students entering grades 6, 7, 8, 9, 10

- 3 doses of DTap
- *1 dose of Tdap
- **3 or 4 doses of Polio
- 2 doses of MMR
- 3 doses of Hepatitis B
- 2 doses of VZV (chickenpox)
- 1 dose of Meningococcal conjugate vaccine For Grades 7, 8, 9 ONLY
- *Ten-year-old students who are entering 6th grade will be required to receive the Tdap within two weeks of their 11th birthday
- **If the 3rd Polio dose was received at 4 years of age or older (otherwise a 4th dose is needed)

Students entering grades 11 and 12

- 3 doses of DTap
- 1 dose of Tdap
- 3 doses of Polio
- 2 doses of MMR
- 3 doses of Hepatitis B
- 1 dose of VZV (chickenpox)
- *1 or 2 doses of Meningococcal conjugate vaccine; 2 doses or 1 dose if the dose was received at 16
- years or older.

Use of Pesticides

New York State Education Law Section 409H, effective July 1, 2001, requires public and nonpublic elementary and secondary schools to provide written notification to all persons in parental relation, faculty and staff regarding the potential use of pesticides periodically throughout the school year.

The Hyde Park School District is required to maintain a list of persons in parental relation, faculty and staff who wish to receive 48-hour prior written notification of certain pesticide applications. The following pesticide applications are not subject to prior notification requirements:

- any application where a school remains unoccupied for 72 hours straight following the procedure
- anti-microbial products
- nonvolatile rodenticides in tamper-resistant bait stations in areas inaccessible to children
- nonvolatile insecticidal baits in tamper resistant bait stations in areas inaccessible to children
- silica gels and other nonvolatile ready-to-use pastes, foams, or gels in areas inaccessible to children
- boric acid and disodium oetaborate tetrahydrate
- the application of EPA designated biopesticides
- the application of EPA designated exempt materials under 40CFR152.25
- the use of aerosol products with a directed spray in containers of 18 fluid ounces or less when licensed

In the event of an emergency application necessary to protect against an imminent threat to human health, a good faith effort will be made to supply written notification to those on the 48-hour prior notification list. If you would like to receive 48-hour prior notification of pesticide applications that are scheduled to occur at your school, please contact Facilities & Operations, Hyde Park Central School Pesticide Representative, P.O. Box 2033, Hyde Park, NY 12538; telephone:

(845) 229-4064, fax: (845) 229-4033.

Use of Facilities

The Hyde Park Central School District Board of Education adopted a revised Public Use of School Facilities policy and regulation in September 2021. As our facilities begin to reopen for community use, it is important that you are aware of the changes in building use. The policies can be found on the district website under the Community menu, Buildings & Grounds Use section,

or https://sites.google.com/hpcsd.org/buildingsgroundsuse. Please review the revised policy and regulation in their entirety. Some key elements:

- Each organization seeking to use HPCSD buildings and/or grounds will need to register an account to reserve spaces using EventManager. Information can be found on the district website.
- District facilities can only be used once final approval has been granted via the EventManager system.
- Organizations are now categorized as follows:
- Group 1: Internal School Groups
- Group 2: School Support Organizations
- Group 3: Not-for-Profit Community Groups that serve the Hyde Park Central School District Community
- Group 4: Commercial enterprises located within the Hyde Park Central School District
- Group 5: All other groups
- Registration Fee: A \$100 annual registration fee will be assessed per group. Groups 1 and 2 will not be charged registration fees. Please note that the annual fee will be instituted beginning July 1, for all reservations after July 1, 2023. The fee will cover all reservations from July 1 through June 30th each year.

Requestors are encouraged to utilize the EventManager system. A Building Use Coordinator is available for each facility, and a Central Facilities Use Scheduler is also available to assist. The Central Facilities Use Scheduler's voicemail is (845) 229-4000 Ext.5262.

A current list of staff is available on the district website under the Community menu, Buildings and Grounds Use section. For technical assistance with registering an organization or user account with EventManager, please contact the Technical Services HelpDesk at 845.229.4004, or helpdesk@hpcsd.org.

Instructional Program

The Hyde Park Central School District strives to provide a quality comprehensive educational program for its students.

Attendance

Regular daily attendance is essential for all students. Children whose attendance is irregular lose the important continuity of instruction and are hindered in learning. It is also expected that family vacations will be scheduled during school recesses so that the students will not miss regularly scheduled school days. The HPCSD comprehensive attendance policy explains this fully. A summary of this policy is available in every school building. The complete policy is also on the District's Website.

Dismissal Procedures

Parents must provide advance notice in writing for student pickup. In the event of a change in plans, parents are strongly urged to contact the office no later than an hour before dismissal, except in the case of an emergency.

Homework Policy

Work assigned to students for completion outside the classroom is a valid part of the instructional program.

The amount of homework necessary depends on the subject, type of class, the individual and many other factors. Parents can assist by:

- providing a satisfactory place to work free from distractions;
- establishing a time scheduled for homework;
- showing an interest in the homework to be done: and
- seeing that it is completed satisfactorily.

It is expected that teachers will:

- not use homework as a means of punishment:
- carefully evaluate all homework assignments;
- return graded homework in a timely way;
- base the number, frequency, and degree of difficulty of homework assignments on the ability and needs of the pupil; and
- take into account classroom and other school activities which make a legitimate claim on the pupil's after school time.

Six Day Schedule

All schools operate on a six-day cycle. This means that all buildings have a six-day cycle (A-B-C-D-E-F) instead of a five (5) day week (Monday through Friday). The benefits are:

- continuity of programs in special area subjects, since no letter day is ever lost or skipped due to holiday, snow days, etc.
- district-wide equity in all subject areas;
- increased direct instructional time in daily academics: and
- the ability to share K-12 certified staff districtwide in an equitable manner.

If you are new to Hyde Park, it may take some adjustment before a level of comfort sets in, but students catch on quickly. Students may now tell you they have a band rehearsal every "B" day, or that they need their sneakers for physical education on "A" and "C" days. As you adjust to the change, it is important to realize the value of every child having an equal number of learning opportunities in all the content areas throughout the year. The first day of school is an "A" day for all students throughout the district.

Each building administrator can provide additional information and answer any further questions you may have regarding the six-day schedule.

New York State Assessment System

Students in New York State are required to participate in a number of State assessments beginning in third grade. The following is a list of assessments given at each grade level. Information from these assessments assists the District in identifying students in need of additional academic support, evaluating program and curricular needs, and determining the District's status as compared to others across New York State.

- Grade 3: English Language Arts (ELA) and math
- Grade 4: ELA, math
- Grade 5: ELA and math
- Grade 6: ELA and math
- Grade 7: ELA and math
- Grade 8: ELA, math and science

The dates for grade 3-8 assessments are on the district website. Each school will notify parents when assessment information is known.

At the high school level, Regents/Competency exams are taken in English, math, social studies, science, foreign languages.

Reporting to Parents

Report cards at Haviland and Roosevelt are issued four times each year at 10-week intervals. In addition to the four scheduled reports, teachers are expected to notify you if your child is failing to complete assigned lessons or is showing that they are not working up to their level of ability.

Formal progress reports are also issued at mid-term intervals; i.e., five weeks after each 10-week term begins. If your child is failing a class, you must receive a progress report; however, many teachers issue them each term for many students. Elementary report cards are issued four times a year with the first parent-teacher conference scheduled for November, and the second conference scheduled for March.

Taxes - School Aid

Public schools in New York State receive their financial support from two principal sources: a tax on the local level and state aid. State aid is broader and provides assistance to local districts for a variety of programs, such as standard operating aid, transportation, gifted and talented, BOCES aid, and software/library aid.

State aid is based on a complicated formula and changes annually based on average daily student attendance as well as other factors such as the value of the District's taxable property and average income.

The school tax rate is established by subtracting the estimated receipts from state aid and all other sources from the amount which the Board estimates will be needed for the operation of the schools. A ratio is then computed at which the real estate of the District would have to be taxed to raise the balance. Each May, qualified voters are asked to authorize the expenditure of funds at the annual Budget Vote and BOE Member Election on May 21, 2024. Detailed information about these expenditures are mailed to each District home prior to the vote.

School Lunch Program

The benefit of a school breakfast and lunch on a child's health and education is a known fact. School lunch fulfills one-third of a child's requirements for calories, protein, vitamins, and minerals. These nutrients, in combination with the meals the child eats at home, will satisfy a typical child's daily needs.

The School Lunch Program is certified by the United States Department of Agriculture for providing meals that meet the dietary guidelines of the Healthy, Hunger Free Child Act. A variety of lunches and breakfasts are offered at all District locations.

To provide the students with a satisfying school breakfast and lunch, the Food Service Department is staffed by paid employees working from three to eight hours a day.

A monthly menu lists the daily lunch and breakfast offerings, which include a choice of protein entrees, vegetables, one-half pint of milk, whole grains and fruit. The menu is posted on the district's Website at www.hpcsd.org.

If you have any questions concerning food service, please contact the Food Service Department at (845) 229-4006.



2023-2024 Meal Prices

This information will be posted on Parent Square.

School Lunch

Prices

This year's school lunch plan will be posted on the Food Service website: Foodservices@hpcsd.org. OR by going to the Hyde Park Central School District website - click on Departments - then Nutrition Services...

If you have further questions, please call the Food Service department at 845-229-4006.



Income Tax Code Number is 293.

The school code for Hyde Park School District residents to enter on their state income tax returns is 293. Residency is determined as of December 31st. State distribution of financial aid to school districts is based on school code data reported by taxpayers.



Transportation

Bus Routes/Stops

It is the policy of the District to provide bus transportation between designated bus stops and schools the students attend. For most students, this means walking to a bus stop located some distance from home. The District does not provide door-to-door transportation.

- 1. In establishing bus routes and pick-up points, safety is the primary concern. However, efficiency and economy are also factors which must be considered.
- 2. Bus routes will be established so that an authorized bus stop is available within a reasonable walking distance of the home of every pupil entitled to transportation service.
- 3. Authorized bus stops are located at convenient intervals in places where pupils can be loaded and unloaded, cross roadways, and await arrival of buses with the utmost safety permitted by roadway conditions.

- 4. Students should plan to be at their assigned bus stop five to ten minutes before the scheduled time. If students miss the bus, it is their parent's responsibility to arrange to get them to school.
- 5. Parents are responsible for the safety of their children while walking or riding in vehicles other than school buses between home and school or home and authorized bus stop.
- 6. Bus routes are established over the most direct roads practical for bus travel. As much as possible, routes will be laid out so as to make full use of the carrying capacity of each bus.
- 7. Special transportation is provided for eligible students with disabilities.
- 8. Transportation will be provided for each resident child attending a private or parochial school when such transportation is required by state law and in accordance with the Hyde Park School District calendar. Transportation arrangements will be the same as for children attending the public schools of the District. Requests for transportation to private and parochial schools of the District must be filed with the transportation department, by law, annually prior to April 1st for the following September.
- 9. Parents will be notified by letter in August regarding bus route information. Bus routes will also be published in area newspapers prior to the opening of school.
- 10. Unless specifically noted, students will ride the same bus route number home as they do in the morning.
- 11. If your child requires transportation to and from a daycare location, please fill out a daycare request form. Forms are available in the transportation office or your child's school building.
- 12. If you have specific questions that are not answered by the individual bus route listings, please call the Transportation Office, (845) 229-4070.

Bus Accident Policy Regulations

The Board of Education's bus policy related to bus accidents states that bus drivers are responsible for the safety of their riders. The policy requires drivers to rigorously observe all motor vehicle laws and regulations for the proper operation of their vehicle. In establishing this policy, the Board also adopted a District set of rules and regulations that each driver is expected to follow in the event of a bus accident. Briefly stated, if a bus is involved in an accident, all children will be transported to a hospital either by ambulance or in a vehicle driven by the school authorities.

Because of New York State's no-fault insurance laws, any injury that your child incurs during a school bus accident must be claimed on your automobile insurance, not the school district's insurance.

The complete policy and set of regulations is available in any school office, the transportation department, and the superintendent's

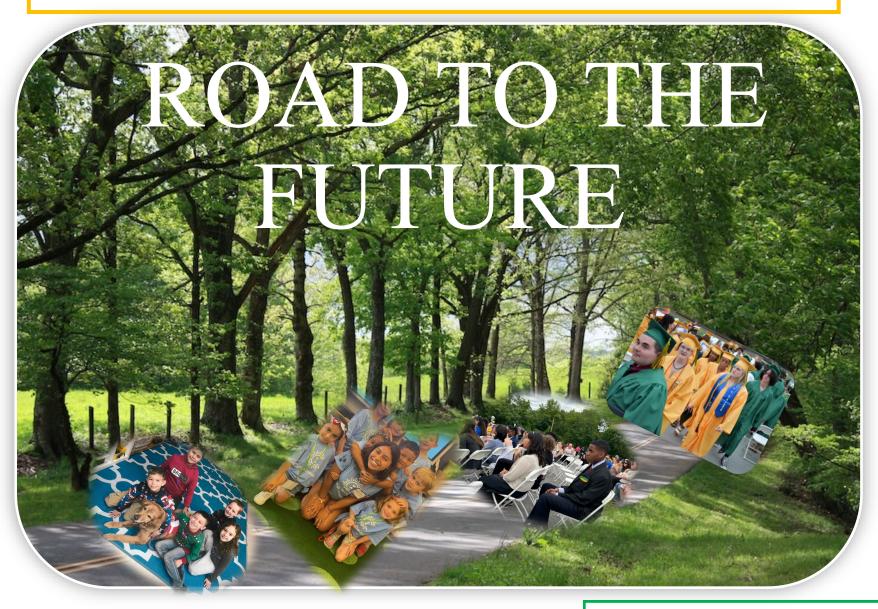
office.

Items Prohibited on School Buses

Large musical instruments are permitted on buses when there is room. Clearly allowed are instruments small enough to fit comfortably on the lap or to stand between the legs of a student, as long as the instrument does not interfere with other passengers on the bus seat.

Additionally, for safety reasons, other large packages and parcels, glass containers and live animals are not allowed on school buses.

Hyde Park Central School District CALENDAR and GUIDE



Printing: Rita Accardi - HPCSD Print Shop